

Title: Pacific Swimming 2018 Motions

F= FINANCIAL

B=BUSINESS

R =RULES AND REGULATION

P =POLICY AND PROCEDURES

L=BY-LAWS

Date Intro	Motion #	Type	Doc		Action
2/21/18 BOD	1802SC1	R	Y	<p>Add Prelims and Finals option to the Senior Open Meet Class Section 5 of the Pacific Swimming Rules and Regulations will be modified as shown below:</p> <p>SECTION 5</p> <p>SENIOR COMPETITION</p> <p>A. Qualifying – Senior Competitions</p> <ol style="list-style-type: none"> 1. Senior Circuit <ol style="list-style-type: none"> a. The minimum age shall be thirteen years old b. Meets to be Preliminaries and Finals and to include Time Trials 2. Senior 2 <ol style="list-style-type: none"> a. The minimum age shall be twelve years old (except High School Walk-On Meets, where athletes shall have been in high school or be a minimum of 15 years) b. Meets shall be either Timed Finals or Preliminaries and Finals and may include Time Trials. 3. Senior Open <ol style="list-style-type: none"> a. The minimum age shall be eleven years old b. <i>Meets shall be Timed Finals only with no Time Trials Meets shall be either Timed Finals or Preliminaries and Finals and may not include Time Trials.</i> <p>(Scheduling Committee -Leo Lin (R&R, 30 day Motion)</p>	<p>Passed BOD April, 18, 2018</p> <p>Refer to HOD May 19, 2018</p> <p>Passed HOD, May 19, 2018</p>

Date Intro	Motion #	Type	Doc		Action																																																																																			
	1802SC2	R	Y	<p>Modify Entry Fees Structure for Senior Meets</p> <p>Section 2 of the Pacific Swimming Rules and Regulations will be modified as shown below:</p> <p style="text-align: center;">SECTION 2</p> <p style="text-align: center;">SWIM MEET PREPARATION</p> <p style="text-align: center;">B. Entry Fees</p> <p>1. Entry fees shall be charged for each meet category. The meet host is not required to accept entries that do not include applicable fees. Participation fees cannot be charged unless entry fees are charged.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Meet Category</th> <th colspan="3">Individual Entry Fees</th> <th colspan="3">Relay Entry Fees</th> </tr> <tr> <th>Total Fee</th> <th>To Host</th> <th>Due PC</th> <th>Total Fee</th> <th>To Host</th> <th>Due PC</th> </tr> </thead> <tbody> <tr> <td colspan="7" style="text-align: center;">LSC MEETS</td> </tr> <tr> <td>Senior Circuit Preliminaries and Finals Senior Meets</td> <td>\$7.50</td> <td>\$5.25</td> <td>\$2.25</td> <td>\$20.00</td> <td>\$14.00</td> <td>\$6.00</td> </tr> <tr> <td>Senior Open and Senior 2 Timed Finals Senior Meets</td> <td>\$6.50</td> <td>\$4.55</td> <td>\$1.95</td> <td>\$20.00</td> <td>\$14.00</td> <td>\$6.00</td> </tr> <tr> <td>JO Championships</td> <td>\$7.50</td> <td>\$5.25</td> <td>\$2.25</td> <td>\$20.00</td> <td>\$14.00</td> <td>\$6.00</td> </tr> <tr> <td>FW Championships</td> <td>\$10.00</td> <td>\$7.00</td> <td>\$3.00</td> <td>\$20.00</td> <td>\$14.00</td> <td>\$6.00</td> </tr> <tr> <td colspan="7" style="text-align: center;">AGE GROUP MEETS</td> </tr> <tr> <td>Other Preliminaries and Finals Meets</td> <td>\$5.50</td> <td>\$3.85</td> <td>\$1.65</td> <td>\$16.00</td> <td>\$11.20</td> <td>\$4.80</td> </tr> <tr> <td>Age Group Meets</td> <td>\$4.00</td> <td>\$2.80</td> <td>\$1.20</td> <td>\$9.00</td> <td>\$6.30</td> <td>\$2.70</td> </tr> <tr> <td colspan="7" style="text-align: center;">"OTHER"</td> </tr> <tr> <td>Time Trials</td> <td colspan="6" style="text-align: center;">\$50.00 flat fee (includes sanction fee)</td> </tr> </tbody> </table> <p style="text-align: right;">(Scheduling Committee - Leo Lin (R&R 30 day))</p>	Meet Category	Individual Entry Fees			Relay Entry Fees			Total Fee	To Host	Due PC	Total Fee	To Host	Due PC	LSC MEETS							Senior Circuit Preliminaries and Finals Senior Meets	\$7.50	\$5.25	\$2.25	\$20.00	\$14.00	\$6.00	Senior Open and Senior 2 Timed Finals Senior Meets	\$6.50	\$4.55	\$1.95	\$20.00	\$14.00	\$6.00	JO Championships	\$7.50	\$5.25	\$2.25	\$20.00	\$14.00	\$6.00	FW Championships	\$10.00	\$7.00	\$3.00	\$20.00	\$14.00	\$6.00	AGE GROUP MEETS							Other Preliminaries and Finals Meets	\$5.50	\$3.85	\$1.65	\$16.00	\$11.20	\$4.80	Age Group Meets	\$4.00	\$2.80	\$1.20	\$9.00	\$6.30	\$2.70	"OTHER"							Time Trials	\$50.00 flat fee (includes sanction fee)						<p>Passed BOD April, 18, 2018</p> <p>Refer to HOD May 19, 2018</p> <p>Passed HOD May 19, 2018</p>
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	1802OC1	R	Y	<p>Change Seniors P&F to Scratching</p> <p style="text-align: center;">SECTION 5</p>	Passed BOD																																																																																			

Date Intro	Motion #	Type	Doc		Action
				<p style="text-align: center;">SENIOR COMPETITION</p> <p>C. Conduct of Meets</p> <p>4. Positive Check In Scratching from Bonus and Consolation Finals and Finals</p> <p><i>a. Athletes may check in or declare their intent to compete in finals for that day at the beginning of competition for that day. Athletes may scratch or declare their intent to scratch a final event, or multiple final events at the beginning of competition for that day.</i></p> <p><i>b. Athletes shall check in or declare their intent to compete in consolation finals or finals within 30 minutes of the announcement of qualifiers. In the case where an athlete declares their intent to compete they shall declare their final intention within 30 minutes after the announcement of qualifiers for their last individual preliminary event. Athletes not returning to declare their intention shall be seeded into the event. Any athlete qualifying for any level of finals in an individual event who does not wish to compete shall scratch within 30 minutes after the announcement of qualifiers. During this period, qualifiers may also notify the referee that they may not intend to compete in consolation finals or finals. In this case, they shall declare their final intention within 30 minutes after the announcement of qualifiers following their last individual preliminary event.</i></p> <p><i>c. In the event of a withdrawal or barring of an athlete from competition, the referee shall fill the consolation final or final when possible with the next qualified athlete(s). First and second alternates shall be announced with the final qualifiers. Alternates shall not be penalized if they are unavailable to compete in the finals. In the event of a withdrawal or barring of an athlete from competition, the referee shall fill the bonus final, consolation final or final when possible with the next qualified athlete(s). First and second alternates shall be announced along with the final qualifiers. These alternates shall not be penalized if they are unavailable to compete in the finals.</i></p> <p><i>d. Where bonus or consolation finals have not yet been swum and barring or withdrawal is known to the referee, the referee shall reseed the bonus final, consolation final and the final, if necessary, to insert the alternate(s) in the appropriate lane(s), filling all lanes in the final.</i></p> <p><i>e. If a bonus and consolation final has already been contested, the Championship final shall be swum without reseeding for the empty lane(s).</i></p> <p>f. In a Preliminaries and Finals meet, for final heats where athletes are not provided any recognition other than an opportunity to compete, alternates may be inserted into empty lanes regardless of order that finals are swum. USA Swimming Rules and Regulations Article 102.5.6(B)</p> <p>1. Penalty for No-Show at Finals</p> <p><i>a. In a positive check in Preliminaries and Finals meet any athlete checking in Any athlete qualifying for a bonus</i></p>	<p>April, 18, 2018</p> <p>Refer to HOD May 19, 2018</p> <p>Passed HOD May 19, 2018</p>

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				<p><i>final</i>, consolation final or final race in an individual event who fails to report to the blocks in said consolation final or final race prior to calling the alternate shall be barred from further competition for the remainder of the meet.</p> <p>b. If the No-Show occurs on the last day that the athlete is entered in an individual final event in the meet, and no other individual event penalty is applicable, the athlete shall be fined \$100.00. The fine shall be increased to \$150.00 if after 30 days of receiving the letter of notification the party has not made the payment.</p> <p>2. Exceptions – No penalty shall apply for failure to withdraw or compete in an individual event if:</p> <p>a. The referee is notified in the event of illness or injury and accepts the proof thereof.</p> <p>b. It is determined by the referee that the No-Show is caused by circumstances beyond the control of the athlete.</p> <p>c. The athlete is an alternate for any level of finals</p> <p>3. Relay Scratch Rule – Any relay team entered in a relay event that fails to compete in or report for that event shall not be penalized.</p> <p>Officials Committee - Mike Davis (R&R, 30 days)</p>	
	1802MR 1	B	Y	<p>On-Site Meet Registration Procedure</p> <p><u>Swim Meet On-Site Registration:</u></p> <p>Host Clubs shall submit Swim Meet on-site registration to Pacific Swimming Registration at:</p> <p style="text-align: center;">Pacific Swimming Registration 1034 Woodstock Court Walnut Creek, CA 94598 e-mail: laurie@pacswim.org</p> <ul style="list-style-type: none"> • Swim Meet on-site registration should be postmarked to Pacific Swimming Registration within 3 business days after the completion of the meet. <i>If unregistered athletes did not attend the meet, please note that on the Meet Registration Recap form or in an email to laurie@pacswim.org</i> • On-site registration not received 1 week after the completion of the meet shall trigger a reminder email to the club. • Swim Meet on-site registration received 2 weeks after the completion of the meet will shall be assessed a \$100 fine by Pacific Swimming. • Swim Meet on-site registration received 3 weeks after the completion of the meet will shall be assessed an additional \$150 fine for a total of a \$250 fine by Pacific Swimming. In addition, no Sanctions will be approved for Host Club's future meets until financial obligations are met. • Swim Meet on-site registration received 4 weeks after the completion of the meet will shall be assessed an additional \$250 fine for a total of a \$500 fine by Pacific Swimming. • Failure to pay incurred fines as stipulated above will shall result in placement of Club into "Not in good Financial 	Passed

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				Standing Status" within Pacific Swimming and referral to the LSC Administrative Review Board for action. Mary Ruddell, Larry Rice 2nd	
2/11/18 Exe Com	1802 LR1	B	Y	Award Far Westerns SC 2018-2019 Host Award SC Far Western 2018-2019 to Santa Clara Larry Rice, Peter McNamara, 2nd	Passed
	1802LR2	B	Y	Award Far Westerns LC 2018-2019 Host Award LC Far Western 2018-2019 to Orinda Aquatics Larry Rice, Debbi Tucker, 2nd	Passed
3/21/18 Exe Com	1803VCO 1			Coach/Manager Code of Conduct (Appendix B R&R) 2. The possession or use of alcohol, tobacco or any non-prescribed drugs <i>controlled substances</i> is prohibited. Debbi Tucker, Vice Chair Operations (R&R, 30 days)	Passed BOD April, 18, 2018 Refer to HOD May 19, 2018 Passed HOD May 19, 2018
	1803CC1	P	Y	Section XIII Camps, A, 1. The per athlete co-pay for one day camps held within Pacific Swimming shall be \$15 <i>\$40</i> . Brian Potts, Camps Chair (P&P, 30 days)	Passed BOD April 18, 2018
4/18/18 BOD	1804BC1	P	N	Awards Banquet Fee Change the amount charged for the Awards Banquet in Section XII Awards and Banquets A. 9 of the Policies and Procedures as follows: B. All other banquet attendees shall be charged as follows: 1) Adults (19 and Over): \$25.00 <i>\$32</i> 2) Children (3-18 years): \$15.00 <i>\$22</i> 3) 6 and Under: Free of charge Mary Ruddell, Budget Committee (P&P, 30 days)	Refer to Ex Com May, 16, 2018 Passed EXE May 16, 2018
	1804BC2	F	Y	Zone All Star Meet CoPay Increase the co-pay for the Zone All Star Meet from \$65 to \$70 per athlete.	Passed

Date Intro	Motion #	Type	Doc		Action
				Mary Ruddell, Budget Committee (P&P, 30 days)	
	180AC1	P	Y	<p>Awards for Awards Banquet Revise Section XII Awards and Banquet A.1.d from the Policies and Procedures</p> <p>A. Awards and Banquet</p> <ol style="list-style-type: none"> 1. There shall be an annual dinner at which the follow awards shall be presented: <ol style="list-style-type: none"> a. The Outstanding Male and Female athlete in each age-group (10 and Under, 11, 12, 13, 14, 15, 16, 17) from the selection criteria provided in Section XII 3 separately for short and long course achievements. b. The Outstanding Senior Male and Female Athletes as determined in accordance with the provisions of Section XII 4. c. The Male and Female Race of the Year (Age-Group and Senior) d. d. The Male and Female Relay of the Year (Age-Group and Senior) (10&Under, 11-12, 13-14, 15-18) e. Coach of the Year (Age-Group and Senior) f. Impact Award <p>Brandon Shi, Athlete Committee (P&P, 30 days)</p>	<p>Refer to Ex Com May, 16, 2018</p> <p>Passed BOD May 16, 2018</p>
	1804AG1	B	Y	<p>Age Group Meet Tech Suit Restriction Policy 2018 PC AGE GROUP MEET-TECH SUIT RESTRICTION POLICY NOT PERMITTED IN PC AGE GROUP MEETS (except Far Westerns Championships) for 11/Over *NO SUITS WITH BONDED SEAMS, KINETIC TAPE, MESHED SEAMS *FEMALES NO SUITS PAST THE HIP TO THE KNEES *IF a suit has these items, it is not allowed, even if not on Restricted List Meet Referees will include this in the Coaches meeting, give out copies, and DQ violators. Coaches should meet, explain and educate their swimmers and parents. Senior meets are not restricted. TECH SUIT RESTRICTED LIST BLUE SEVENTY: NERO JAKED: J12 WATER ZERO, LIMITED EDITION J11 STEEL, J11 WATER ZERO, JKATANA, JKEEL, JRUSH, JKOMP SPEEDO: LZR X, LZR ELITE, LZR ELITE 2 TYR: TRACER SERIES, AVICTOR, AVICTOR PRELUDE, AP12 COMPRESSION NIKE: NG ARENA: POWERSKIN OPEN BACK, ALL ARENA CARBON SERIES (AIR, PRO, ETC) DOLPHIN: TITANIUM, LIGHTSTRIKE AQUASPHERE: MP EXPRESSO FINIS: VAPOR, ONYX, RIVAL, FUSE HUUB: FINA TECHNICAL ADIDAS: ADIZERO A3: VICI, LEGEND, ENGINE: ARMOUR WINGSKIN</p>	Withdrawn

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				<p>FUNKY TRUNKS: APEX PREDATOR HAMMERHEA: POWERGLIDE, SILVER ARMOR COMPETITION SUITS APPROVED TO WEAR (classic hip cut) SPEEDO: AQUABLADE (male & female), FASTSKIN 2/FSII (male & female), LZR PRO (male & female) ARENA: POWERSKIN ST (male & female), POWERSKIN XP TYR: FUSION 2, THRESHER DOLPHIN: GRAPHLITE SERIES, LTF PRO SERIES, PLATINUM 2PRO Kyle Kikuta, Age Group Chair</p>	
5/16/18 EXE	1805Z1S 1	P	Y	<p>Clarify which HOD Meeting is Protected Section VIII Scheduling, 6. On protected dates (Official's Clinic, <i>Fall</i> House of Delegates <i>meeting</i>, and Far Westerns), meets held by a USA Swimming Member where participants are registered athletes shall not be approved or sanctioned with the following exception: on the weekend of a Far Western Championship Meet, Zone - level, single venue nonchampionship meets, intended for athletes who do not have qualifying times for Far Westerns, may be sanctioned and held Cliff Reyda, Zone 1 South Chair (P&P, 30 days)</p>	Refer to BOD July 18, 2018 Passed BOD 7/18/18
	1805AG1	B	Y	<p>Flexibility for Finals Start Time in JO's and Far Westerns 2018 For this year's Long Course JO's and Far Westerns Championship, finals shall start no sooner than 1 hour after the finish of the preliminary session including distance timed finals. Kyle Kikuta, Age Group</p>	Passed
	1805AG2	P	Y	<p>Flexibility for Finals Start Time in JO's and Far Westerns in P&P Amend Section VII LSC Age Group Championship Meets, A. Far Western Championships, 3. Meet Conduct, f. Short Course Far Westerns shall be held on the first full weekend in April. A complete sanction and meet announcement shall be made available by December 1. Preliminaries shall start at 9:00 a.m. and finish no later than 1:30 p.m. (including distance timed finals). Championship Finals shall start at 4:00 p.m. <i>Championship Finals shall start no sooner than 1 hour after the finish of the preliminary session including distance timed finals.</i> g. Long Course Far Westerns shall be held on the weekend between the Speedo Sectionals and the Futures Championship meets.. A complete sanction and meet announcement shall be available by April 1. Preliminaries shall start at 9:00 a.m. and finish no later than 2:30 p.m. (including distance timed finals). Championship Finals shall start at 5:00 p.m. <i>Championship Finals shall start no sooner than 1 hour after the finish of the preliminary session including distance timed finals.</i> B. Junior Olympic Meets, 3. Meet Conduct</p>	Refer to BOD July 18, 2018 Passed, BOD 7/18/18

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				<p>6. Preliminaries shall start at 9:00 a.m. and finish no later than 1:30 p.m. Championship Finals shall start at 4:00 p.m. <i>Championship Finals shall start no sooner than 1 hour after the finish of the preliminary session including distance timed finals.</i></p> <p>Kyle, Kikuta, Age Group Chair (P&P, days)</p>	
	1805MR 1	R	Y	<p>Include liabilities wording for LSC and Club in sanctioned meet sheets Amend R&R, Section 2 Swim Meet Preparation, A. Meet Announcement, 3</p> <p>b. It is understood and agreed that USA Swimming shall be free <i>and held harmless</i> from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. <i>It is further understood that XXXLSC, and XXXclub shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.</i></p> <p>Mary Ruddell, 2nd Marie Lin (R&R, 30 days)</p>	<p>Refer to BOD July 18, 2018</p> <p>Passed, BOD 7/18/18 , Refer to HOD 10/14/18</p> <p>Tabled by HOD 10/14/18 Waiting for legal counsel</p>
	1807IC1 Amended			<p>Pacific to buy 20 Finis Backstroke Wedges The Investment committee moves to approve the expense of 20 Finis backstroke wedges (approx. \$3900) from the unused money set aside for the Quad 2 - Athlete Grants, provided that a panel of 6, (2 coaches, 2 officials, and 2 athletes), appointed from those attending the Far Westerns recommend their purchase. Mary Ruddell, Investment Committee</p>	Passed
9/19/18 BOD	1809SR C1	P	Y	<p>Full Support for Travel more than 225 miles.</p> <p>Motion: For all meets eligible for travel support, any Pacific team having to travel more than 225 miles receive full support (athlete and coach) in an amount deemed appropriate by Pacific Swimming. Allison Beebe: Senior Committee (P&P, 30 day motion)</p>	<p>Revise for P&P Refer to BOD Nov. 14, 2018</p> <p>Tabled at BOD Nov.</p>

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					14, 2018
	1809IC1	F	Y	<p>Revise Pacific Swimming Statement of Purpose of Investment Funds</p> <p style="text-align: center;">Pacific Swimming Statement of Purpose Investment Funds (Draft Sep 13, 2018 Approved 11-20-13)</p> <p>Pacific Swimming’s Board of Directors (BOD), the Investment Committee and its Membership are chartered to conduct the financial matters in a prudent manner. Funds have been retained and invested resulting in a positive reserve. The funds are invested in appropriate investment vehicles under management of a professional advisor following a BOD approved Investment Guideline with a short- and long-term risk portfolio appropriate for the organization.</p> <p>The Investment Advisor reports quarterly to the Investment Committee on the performance of the portfolio and the adherence to the designated asset allocation.</p> <p>The purpose of the funds shall be the preservation of the current principalle value but may be used as for the following purposes:</p> <p>The purpose of the funds is as follows:</p> <ul style="list-style-type: none"> • Act as a reserve to the annual operating budget. , as approved by the BOD, to replace income and reduce the financial burden on Pacific Swimming members. • Act as a supplementary source of funds, as approved by the BOD, to replace income augment the operating budget as a way to control and reduce the financial burden on Pacific Swimmers Swimming members. • Support annual grant programs as approved by the BOD for the benefit of Pacific Swimming’s member clubs/teams • Provide reserves for cyclical needs such as Olympic Trials and possible Age group or Senior travel funding outside of the amounts designated in the annual operating budget • Act as a potential source of funds for major projects approved by the BOD as deemed valuable and integral for the betterment of Pacific Swimming <p>It is not the purpose of the funds to provide normal, ordinary funding of operating expenses or to supplement normal,</p>	Passed

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				<p>ordinary sources of income.</p> <p>It is not the purpose of the funds to offset any shortfall due to ordinary day-to-day expenditures or cover any overhead or administrative expenses.</p> <p>Ideally, the funds will be managed and marketed in a manner where outside donations, contributions, estate sharing, and other sources of principal growth will be generated.</p> <p>Mary Ruddell (Investment Committee)</p>	
	1809VH1	P	N	<p>Place the "Pacific Swimming Statement of Purpose of Investment Funds" in the Policy and Procedures</p> <p>Veronica Hernandez, Peter McNamara (2nd) (P&P 30 day motion)</p>	<p>Refer to BOD Nov. 14, 2018</p> <p>Tabled at BOD Nov.14, 2018</p>
	1809IC2	F	Y	<p>Membership Dues Increase Suspension</p> <p>The Investment Committee moves to suspend any increase to membership dues for 2020 and 2021 and replace the reduction in income with proceeds from investment funds and/or savings. Dues will be \$73 and \$68 for athletes and non-athletes respectively through 2021 (See document for explanation of the proposal)</p> <p>Mary Ruddell: Investment Committee</p>	Passed
	1809IC3	F	Y	<p>Quad Grant - Year 3 Coach Education Grant</p> <p>The investment committee moves to fund the 3rd year part of the Quad Grant as documented. (see document)</p> <ul style="list-style-type: none"> •Clinic reimbursement •Educational materials •Mentorship support •Related coursework <p>•Examples: ASCA World Clinic, NorCal Clinic, USA-S regional clinic, educational materials, ASCA Life Membership, books, DVD's, GoSwim subscription, etc.</p> <p>Mary Ruddell: Investment Committee</p>	Passed
	1809IC4	F	Y	<p>Invest Committee Special Project to Purchase Backstroke Wedges</p>	Amended

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				The Investment Committee moves to use the \$25,000 Special Project Budget from Investments (Account #89200) to purchase one Backstroke wedge for each annual club, provided the club is in good standing Mary Ruddell: Investment Committee	Motion Passed
HOD 10/14/18	1810CB1	B	N	Nomination Committee for 2018 The Governance Committee takes on the function of the Nomination Committee for 2018-2019 Clint Benton, Veronica Hernandez 2nd	Passed
	1809IC2	F	Y	Membership Dues Increase Suspension The Investment Committee moves to suspend any increase to membership dues for 2020 and 2021 and replace the reduction in income with proceeds from investment funds and/or savings. Dues will be \$73 and \$68 for athletes and non-athletes respectively through 2021 (See document for explanation of the proposal) Mary Ruddell: Investment Committee	Passed
BOD 11/14/18	1811PM1	B	N	Add Bonus events to 2018 December JOs If the number of swimmers entered is below 500 at closing, on Wednesday November 21, the meet will be reopened to allow all swimmers already entered to enter bonus events as long as they meet the qualifying A time. Swimmers will be allowed to swim as many bonus events they enter, provided they do not exceed the daily limit of 3 events a day and no more than 7 events for the entire meet. Entries for bonus events will close Monday November 26. Peter McNamara, Veronica Hernandez, 2nd	Passed
	1811KY1	F	N	Donate \$10,00 to Oakland Unified School District to support Spring Swim Season Donate \$10,000 to Oakland Unified School District, earmarking the money for the Swim Team's, Transportation and Equipment, so that the Oakland High Schools can have a spring swim season. Kent Yoshiwara, Veronica Hernandez , 2nd	Failed
	1811JM1	P	Y	Pacific Swimming Zone All Star Meet Add a section to the Policy and Procedures describing procedures for the Zone All Star Meet: <u>Motion To Amend Pacific Swimming Policies & Procedures, Section VII:</u> SECTION VII LSC AGE GROUP CHAMPIONSHIP MEETS A. Far Western Championships (unchanged)	Referred to 2/20/19 BOD

Date Intro	Motion #	Type	Doc		Action
				<p>B. Junior Olympic Meets (unchanged)</p> <p><u>ADD NEW SECTION:</u></p> <p>C. Pacific Swimming Zone All-Star Meet (ZAM)</p> <ol style="list-style-type: none"> 1. Purpose <ol style="list-style-type: none"> a. The ZAM provides an entry-level all-star team travel opportunity for the athletes and coaches of Pacific Swimming, in preparation for higher-level all-star travel opportunities. The ZAM also provides a regular outlet for fun and healthy competition between the Zones and athletes of Pacific Swimming. 2. Schedule <ol style="list-style-type: none"> a. The ZAM shall be part of the LSC meet schedule approved by the Pacific Swimming Board of Directors, and officials shall be assigned to the meet by the Pacific Swimming Officials Committee or designee. b. The ZAM shall be scheduled annually on the weekend of the first Sunday in March, unless a different schedule is approved by the Pacific Swimming Board of Directors. The Zone teams will travel and practice together on Saturday, participate in a group banquet Saturday evening, and compete and travel home on Sunday. c. If circumstances prevent conduct of Saturday team practices at the competition facility, and an alternate practice facility is not available, zones may organize their own team practice to be held before traveling to the meet. 3. Meet Host <ol style="list-style-type: none"> a. Each Zone of Pacific Swimming shall assume meet hosting responsibilities in different years on a rotating basis through the sequence 1N, 1S, 2, 3, 4. b. The host Zone shall be responsible to obtain a suitable facility for competition and practice, to obtain the necessary equipment and staff to conduct the meet, to coordinate group activities during the Saturday evening banquet, and to provide the team trophy award. c. Pacific Swimming shall reimburse the host Zone up to \$5000 for facility and meet expenses documented by receipts or invoices, unless a different amount is approved by the Pacific Swimming Board of Directors. d. Within 72 hours after the completion of the meet, the host shall submit a backup of the completed meet database to the Pacific Swimming Office for records and archiving. 4. Facilities <ol style="list-style-type: none"> a. When possible, a 10-lane 25-yard competition course shall be used. At minimum, a 7-lane 25-yard competition course shall be used. b. Sufficient warm-up/warm-down lanes shall be available throughout the competition, and on Saturday afternoon 	

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				<p>for team practices.</p> <ul style="list-style-type: none"> c. A fully-automatic primary timing system shall be used, except that the primary timing system for 25-yard events may be semi-automatic or manual with three watches. 25-yard events should start from the blocks whenever possible. d. There shall be adequate space at the venue to accommodate the Zone teams and staff, while maintaining separation from spectators and the general public. <p>5. Accommodations</p> <ul style="list-style-type: none"> a. Pacific Swimming shall arrange and provide each Zone team with group transportation, hotel accommodations, Saturday dinner and Sunday breakfast, team sweatshirts, team caps, and bag tags. b. Each Zone team is responsible to provide food and drink for its athletes, coaches, and staff at the competition, and during travel between the competition and their Zone. At outdoor venues, Zone teams should be prepared to provide their own shelter as needed. c. Optionally the host Zone may operate a snack bar during the competition for the convenience of spectators and other participants. Any profits will remain with the host Zone. <p>6. Participation</p> <ul style="list-style-type: none"> a. Each prospective ZAM athlete and staff member (coach, manager, or chaperone) must timely complete and submit the appropriate ZAM application prescribed by Pacific Swimming and their Zone. Participants must sign and agree to abide by all forms in the application, including but not limited to the required Code of Conduct and Travel Policy. b. Family members or others who are not also athlete or staff participants shall not participate in team activities including travel, practices, meals, or competition, except during competition as spectators, timers, or officials. All athletes will be supervised by designated team coaches and staff during team activities. (See exceptions below for travel and lodging of 8-under athlete participants.) <p>7. Zone Staff</p> <ul style="list-style-type: none"> a. Each Zone shall select team staff not to exceed 14 total. Team staff shall consist of a Head Team Manager, a Head Coach, and additional coaches and chaperones as needed for adequate and safe team management. b. A coach or Head Team Manager may simultaneously serve as a chaperone. c. A Head Coach shall be designated by the Zone from among the participating coaches. d. The Head Team Manager and Head Coach of each Zone shall be at least 21 years of age prior to commencement of team travel. e. All Zone staff shall be current members in good standing of USA Swimming and Pacific Swimming prior to 	

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				<p>commencement of team travel. All coaching staff shall be current coach members of USA Swimming, and have all required credentials up to date.</p> <ul style="list-style-type: none"> f. Any and all Zone staff potentially transporting team participants separately from the group transportation shall submit to the Pacific Swimming Travel Coordinator a satisfactory motor vehicle driver report from their state motor vehicle department by the deadline set by the Pacific Swimming Travel Coordinator, or shall not transport other team participants. g. Other than group travel, lodging, and meals, any staff-related expenses shall be the responsibility of the Zone and/or individual staff members. <p>8. Athlete Eligibility</p> <ul style="list-style-type: none"> a. Participating athletes must be current 14-under athlete members of Pacific Swimming as of the date of competition, must timely complete and submit the ZAM athlete letter of intent, application, and co-payment prescribed by Pacific Swimming and their Zone, and must be selected by their Zone to compete. b. To compete for a Zone, an athlete must be attached to a club member of that Zone or, if unattached, must physically reside within the boundaries of that Zone. c. Athletes who have ever competed for any LSC in a higher-level all-star travel meet, including but not limited to Western Zone All-Stars, North American Challenge Cup, or Pacific Coast All-Stars, shall NOT be eligible to compete in the ZAM. d. Additional athlete eligibility criteria may be established by each Zone if not in conflict with Pacific Swimming and USA Swimming rules, regulations, and policies. <p>9. Athlete Selection</p> <ul style="list-style-type: none"> a. Each Zone may select up to 8 athletes per gender in each of the 13-14, 11-12, 9-10, and 8-under age groups, using criteria of the Zone's choice. (Competitive or standards-based selection criteria are recommended.) b. Zones may designate one or more alternate athletes in each age group and gender during their selection process. Alternates shall meet all of the same eligibility and selection criteria prescribed above for selected athletes. c. An alternate athlete who replaces a selected athlete after the entry deadline for the meet may only compete in the replaced athlete's entered events and assigned lanes. d. Alternates who have not been called to replace selected athletes should not travel to the meet. All travel, lodging, and meals for any alternates who do travel to the meet shall be at the sole discretion and expense of their Zone and/or family, and shall not be supervised by team staff. No team apparel will be provided for such alternates. <p>10. 8-Under Athletes</p>	

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				<ul style="list-style-type: none"> a. 8-under athletes may participate under the same conditions as the other age groups, except that they shall not travel on team transportation or lodge in team-supervised hotel rooms. b. All transportation and lodging for 8-under participants shall be the sole responsibility of, and shall be arranged and supervised by, the athlete's family, including timely drop-off and pick-up from team practices, meals, and competition. c. For each 8-under athlete a release form will be provided and must remain with a designated manager on each Zone team. The release form shall be signed by athlete's parent or guardian each time the athlete is dropped off and picked up for any ZAM activities (Saturday warm-up, Saturday banquet dinner, start of the meet on Sunday, and end of the meet on Sunday). <p>11. Athlete Co-Pay</p> <ul style="list-style-type: none"> a. Each Zone shall set the co-payment amount for their athlete participants. b. Each Zone shall pay to Pacific Swimming \$70 per selected athlete by the deadline established by the Pacific Swimming Travel Coordinator, unless a different amount is approved by the Pacific Swimming Board of Directors. <p>12. Competitive Events, Entries, and Seeding</p> <ul style="list-style-type: none"> a. The same set and sequence of competitive events shall be conducted each year, as documented in prior meet announcements. All events shall be timed finals. b. Each Zone Team may enter up to 4 athletes per individual event and two (2) relay teams per relay event. Each athlete may compete in up to three (3) individual events per day plus relays. c. Each event shall be pre-seeded, fastest to slowest within each Zone's entries. d. Heats and lanes shall be assigned to each Zone based on the final team ranking from the previous year, in fast to slow order. The previous year's winning Zone shall be assigned the fastest lane in heat 1 of each event, the second-place Zone assigned the next fastest lane in heat 1, and so on, cycling through all of the Zones, lanes, and heats until each Zone has been assigned 4 lanes (2 lanes for relays). Each year's seeding assignments shall be stated clearly in the meet announcement. e. When the meet is conducted in fewer than 10 lanes, it is recommended that individual events be seeded in 7 lanes, and relays in 5 lanes, to provide the most uniform conditions of competition without adding heats. f. Each Zone shall submit a single electronic entry file accompanied by a PDF or hard-copy of their entries, pre-seeded per the seeding information in the meet announcement. Each Zone shall seed their entries fast to slow in each event. Submission shall be to the person and by the deadline specified in the meet announcement. Unseeded entries received may be returned or seeded at the meet host's discretion. g. Entries with "no time" (NT) will NOT be accepted. If no previous yards time exists for an entry, a converted or 	

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				<p>coach-estimated time shall be entered.</p> <p>13. Scoring and Awards</p> <ul style="list-style-type: none"> a. Individual events shall be scored to 20 places, and relay events shall be scored to 10 places. b. A single team trophy shall be awarded to the highest scoring Zone at the end of the meet. <p>14. Pacific Swimming Travel Coordinator shall:</p> <ul style="list-style-type: none"> a. Maintain and update the templates for athlete and staff applications, and supply these to each Zone's Head Team Manager or Zone chair by November 15th of each year with appropriate instructions. b. Furnish the previous year's meet announcement and team scores, along with appropriate instructions, to the Meet Director or Zone Chair of the next meet no later than November 15th of each year. c. Establish and enforce deadlines each year for each Zone to submit their co-payments and all needed team information. d. Complete planning, arrangements, and contracts for group transportation, Saturday practices, lodging, and group meals for each of the Zone teams as appropriate, in coordination with the Pacific Swimming Treasurer and with each Zone's designated Head Team Manager and/or Zone Chair. e. Order and arrange for delivery of team sweatshirts, team caps, and bag tags for each Zone. <p>15. Pacific Swimming Office shall:</p> <ul style="list-style-type: none"> a. Store and archive a backup of each years final meet database, editable meet announcement, team scores, and other relevant meet information. b. Update the meet records in the final database, and post the new meet records on the Pacific Swimming web site in both text and machine-readable formats for use in future meets. c. Furnish the previous year's meet database, with updated meet records, to the Meet Director or Zone Chair of the next meet no later than November 15th of each year. <p>Jim Morefield, Marie Lin 2nd (30 day motion, P & P)</p>	
	1811LL1	P	Y	<p>Air Quality -Issues Affecting Meet Operations</p> <p>Purpose: The increased occurrence of wild fires in California has affected a number of swim meets in Pacific Swimming over the last 18 months. This motion is to establish guidelines for conducting swim meets when Air Quality may become an issue.</p> <p>The EPA document (EPA-456/f-11-005) "<i>Air Quality and Outdoor Activities: Recommendation for Schools</i>" should be used as a guide that Pacific Swimming can refer to in the decision process for conducting meets.</p>	Referred to 2/20/19 BOD

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				<p>Recommendation:</p> <table border="1" data-bbox="520 293 1852 488"> <tr> <td>AQI of 0-50</td> <td>No impact on meet conduct</td> </tr> <tr> <td>AQI of 51-100</td> <td>Meet held or continued. Decision to swim or not resides with swimmers/coaches/parents. No show penalty, if applicable, suspended at meet</td> </tr> <tr> <td>AQI of 101-150</td> <td>Meet may be held or continued, Decision to swim or not resides with swimmers/coaches/parents. No show penalty, if applicable, suspended at meet</td> </tr> <tr> <td>AQI of 150+</td> <td>Meet should be cancelled or stopped (if ongoing)</td> </tr> </table> <p>Source of AQI:</p> <p>Reliable website(s) should be used for AQI information. A primary site and a secondary (backup) site that provides AQI information on or near (5-15miles) to the swim venue should be used. AQI indices of any location is quite dynamic and can vary greatly depending on weather patterns. Specific location data should be used as the geographic peculiarities of the Bay Area can greatly affect neighboring locals with vast differences in microclimate.</p> <p>The preferred primary site is AirNow.gov (an EPA site). A secondary site (purpleair.com) should also be established as the EPA site could be slowed or completely down due to traffic volume especially before and/or during swim meets. A single point of contact should be established and made responsible for providing the AQI data. Continued (hourly) monitoring should be done if the AQI of the venue is between 101-150.</p> <p>Decision process:</p> <p>Meet host should check with meet venue facility manager to verify that the venue will be open and the criteria the facility manager will follow for closing the venue.</p> <p>Prior to the meet, after obtaining clarification from the facility manager regarding closure of the swim venue, the responsibility to decide whether to hold the meet or not should be a joint decision between the Meet Referee and the Meet Host.</p> <p>During the meet, a Meet committee consisting of Meet Referee, Meet host, coach(s) and athlete should be established to review AQI monitoring data and to recommend the course of action. The AQI data and common sense should be used in the decision process. Always refer to AQI Index using the EPA recommendation as a guideline.</p> <p>Timing and Communication of Decision:</p> <p>If poor air quality situations occur days before the meet, Meet host and Meet Referee should start monitoring AQI at least daily before the meet, and have an action plan in place. This should include a proposed cutoff limit numerical value of AQI.</p> <p>Deadline for decision to hold a meet or not should be made as early as possible giving affected parties such as swimmers, parents, coaches, officials ample time to plan.</p>	AQI of 0-50	No impact on meet conduct	AQI of 51-100	Meet held or continued. Decision to swim or not resides with swimmers/coaches/parents. No show penalty, if applicable, suspended at meet	AQI of 101-150	Meet may be held or continued, Decision to swim or not resides with swimmers/coaches/parents. No show penalty, if applicable, suspended at meet	AQI of 150+	Meet should be cancelled or stopped (if ongoing)	
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				<p>If the decision is to be made the day of the meet, decision and announcement should be made no later than 6:00 AM the day of the meet.</p> <p>A single website should be the single information source. Secondary websites should only provide links to the primary website rather than duplicating the information, as the situation may change and using different websites will only contribute to the confusion.</p> <p><i>Recommendation for Pacific Swimming for mass Communication:</i></p> <p>Develop the ability to send mass e-mail to the list of swimmers entered in any particular meet. An electronic list of e-mails of swimmers can be obtained from the online entry system such as Swim Connection. The ability to send e-mails using this list of e-mail addresses to notify swimmers of meet cancellation to augment the host club website is desirable.</p> <p>Leo Lin, Peter McNamara 2nd (30 day motion, P&P)</p>	

RESPECTFULLY SUBMITTED BY,
MARIE LIN
 SECRETARY - PACIFIC SWIMMING BOARD OF DIRECTORS